



NJTI Deployable Status Checklist

In order to insure viability and continuity of the recommended NJTI Standards (ANS 1.105.1-2009) before moving a state TERT program into the fully deployable status category, NJTI wishes to have the applicant program verify the following qualifying elements:

1. Does the TERT program have a State Coordinator? If so please identify full contact information for the Coordinator.
2. Does the TERT program have an affiliation with either the state APCO and / or state NENA chapter? If so, please provide details.
3. Does the TERT program have a MOU or other similar written agreement with the state Emergency Management Agency; state Homeland Security Department or state Public Safety Department? If so, please attach a copy of the signed agreement.
4. Does the TERT program maintain a database or some other mechanism to track the training status of team members. If so, please describe.
5. Do all TERT team members comply with the following?
 - A. Successfully completed ICS 100.a and 700.a.
 - B. Successfully completed the TERT Basic Awareness Training course (either classroom or on-line version).
6. Does the TERT program have a subset of team members who have been trained as Team Leaders (classroom only training session)?
7. Have all of those Team Leaders completed the following?
 - A. ICS 200.a
 - B. ICS 800.b
8. Does the TERT program have a Policy & Procedure Manual in place regarding deployment and management procedures? If so, please provide a copy.
9. Does the TERT program have a procedure to ensure that the State Coordinator audits team member status, training, contact information and their entities continued support bi-annually on even numbered years?